

MINUTES OF MEETING
DOWDEN WEST
COMMUNITY DEVELOPMENT DISTRICT

The Regular Meeting of the Board of Supervisors of the Dowden West Community Development District was held on Thursday, April 19, 2018 at 9:00 a.m. at the Offices of GMS-CF, LLC, 135 W. Central Blvd., Suite 320, Orlando, FL.

Present and constituting a quorum were:

Andrew Abel	Chairman
Keith Trace	Vice Chairman
Thomas Franklin	Assistant Secretary

Also present were:

George Flint	District Manager
Andrew d'Adesky	District Counsel
Bob Johnson	District Engineer
Chuck Bell	Mattamy Homes

FIRST ORDER OF BUSINESS

Roll Call

Mr. Flint called the meeting to order at 9:00 a.m. and called the roll.

SECOND ORDER OF BUSINESS

Public Comment Period

There being none, the next item followed.

THIRD ORDER OF BUSINESS

Approval of Minutes of the September 21, 2017 Meeting

Mr. Flint: Were there any corrections, additions or deletions to the minutes of the September 21, 2017 meeting?

There being none,

On MOTION by Mr. Franklin, seconded by Mr. Abel, with all in favor, the Minutes of the September 21, 2017 Meeting were approved, as presented.

FOURTH ORDER OF BUSINESS

**Consideration of Resolution 2018-01
Approving the Proposed Budget for
Fiscal Year 2019**

Mr. Flint: Next is Resolution 2018-01 which is a resolution approving the proposed budget and setting a date, place and time for the public hearing. We are suggesting July 19th at 9:00 AM at this location. Attached is Exhibit A to the Resolution, the proposed budget. At this point, it is an administrative budget with the understanding that between now and the public hearing in July we will be adding Operations & Maintenance expenses but we are contemplating that the funding mechanism will continue to be a developer funding agreement and that we won't be imposing assessments at this point. The administrative budget for 2019 is the same as the 2018 budget and under the funding agreement, the developer is only obligated to pay the actual expenses, so these are just budget numbers. Are there any questions?

There being none,

On MOTION by Mr. Abel, seconded by Mr. Franklin, with all in favor, Resolution 2018-01 approving the proposed budget for Fiscal Year 2019 and setting the public hearing for July 19, 2018 at 9:00 AM at this location, was approved.

FIFTH ORDER OF BUSINESS

Staff Reports

A. Attorney

Mr. Flint: Andrew do you have anything?

Mr. d'Adesky: I do not have anything to report.

B. Engineer

Mr. Flint: Is there an engineering report?

Mr. Johnson: Nothing to report.

C. District Manager's Report

i. Approval of Check Register

Mr. Flint: We have the Check Register from September 17, 2017 through April 11, 2018 which totals \$34,607.67 and the detail is behind the register. Are there any questions?

There being none,

On MOTION by Mr. Franklin, seconded by Mr. Abel, with all in favor, the Check Register, was approved.

ii. Balance Sheet and Income Statement

Mr. Flint: We have the Unaudited Financial Statements through March 31st. No action is required by the Board and we can answer any questions you may have.

iii. Ratification of Fiscal Year 2017 Funding Request #6

iv. Ratification of Fiscal Year 2018 Funding Requests #1 - #6

Mr. Flint: We have funding requests for ratification that were previously submitted to the developer. We have one from last fiscal year, funding request #6 and funding requests #1 - #6 from this fiscal year for ratification.

On MOTION by Mr. Franklin, seconded by Mr. Abel, with all in favor, Fiscal Year 2017 Funding Request #6 and Fiscal Year 2018 Funding Requests #1 - #6 were ratified.

v. Presentation of Number of Registered Voters - 0

Mr. Flint: Every year, as of April 15th, the Supervisor of Elections has to provide the number of registered voters within the boundaries of the District and we have to announce it on record. There are currently 0 registered voters and no further action is required.

SIXTH ORDER OF BUSINESS

Supervisor's Requests

There not being any, the next item followed.

SEVENTH ORDER OF BUSINESS

Other Business

There not being any, the next item followed.

EIGHTH ORDER OF BUSINESS

Next Meeting Date

Mr. Flint: Next meeting date is May 17, 2018.

Mr. Trace: Do you think we will have that meeting.

Mr. Flint: At this point, no unless something comes up regarding the financing.

NINTH ORDER OF BUSINESS

Adjournment

On MOTION by Mr. Abel, seconded by Mr. Franklin, with all in favor, the meeting was adjourned.


Secretary / Assistant Secretary


Chairman / Vice Chairman